

Upper Twin Lakes Water Company, Inc.
Annual Member Meeting
June 29, 2025
10017 W Twin Lakes Road
Rathdrum Idaho

MINUTES OF THE MEETING

The 2025 Annual Membership Meeting was convened. A membership quorum was present. The Board Members present were Mike Watkins, Marty Walker, Scott Boyle, and Hal Measel. The 2024 Annual Meeting minutes were presented to the members. Pat Miller moved to approve the minutes. Jamie Wilson seconded the motion. The motion was passed unanimously.

Scott Boyle presented the Treasurer's Report. There is \$51,375.68 between corporate checking and savings accounts. The corporation's net income for the first six months of 2025 was \$13,960.05.

The corporation, through Board Action, contracted with Integrity Water to perform the watermaster duties, including required water sampling and submission. The Integrity Water contract rate is \$600 for testing and reporting. System maintenance work will be an extra charge. The Board estimated that maintenance expenses will be \$3,000 to \$4,000 per year. The corporation has 92 water main hookups. The Board estimates that the watermaster contract and maintenance services will cost approximately \$108.60 per hookup per year.

Scott Boyd had submitted his resignation as corporate secretary and treasurer effective at the conclusion of the annual meeting. The Treasurer's work includes performing the annual membership billing and collection. Renee Miller has offered to take the position. The Board estimates that the annual cost to perform the Secretary and Treasurer function will be \$4,000 to \$4,500 per year. The approximate cost per hookup would be \$48.91.

The Board estimates that the annual increase per hookup for the contracted watermaster and the Secretary/Treasurer will be an increase of \$157.60. There was a discussion about an increase of the annual water main hookup charge from the current \$250.00. Different increase amounts were discussed in the light of the increased expenses.

Pat Miller moved to increase the annual water main hookup rate from \$250 to \$400. Upon discussion, the motion was amended to clarify that the water main hookup rate increase from \$250 to \$400 will commence January 1, 2026. The motion was seconded and unanimously passed by the members.

Mike Watkins reported that all the wells are working but one well pump shows low amperage readings, which indicates that it will need to be replaced. A replacement pump is estimated to cost between \$2,000 and \$3,000.

Marty Walker reported that the state now requires a 10 year facility plan for all water providers of our class. Integrity Water is conducting water sampling and will start preparation of the plan.

The fire hydrants on the system were discussed. There are eleven hydrants on the system. Four of the hydrants need to be replaced. Replacement hydrants cost approximately \$2,500 each. Approval for the use of the hydrants by fire services requires third party approval and is unlikely to be given, considering the capacity of our system.

The Corporation is still looking to confirm the location of each water main hookup location.

There was a discussion of a possible water use metering and implementing water use charge rates. No action was taken.

There was a discussion of the suggested use of the contaminated well, (#3 located at the "sandpit" and not in use) by certain water hookup users as irrigation and fire protection. No action was proposed or taken.

The election of directors was conducted. The current board members, Mike Watkins, Marty Walker, Charlotte Limesand and Hal Measel were nominated. In addition, Renee Miller, was nominated. A motion to approve the nominated persons as directors was made, seconded and unanimously passed by the members.

A motion was made, seconded and passed to adjourn the meeting at 1:50 p.m.

Respectfully submitted,
Renee Miller, Secretary/Treasurer

DRAFT